

New Brunswick Association of Respiratory Therapists
L'Association des thérapeutes respiratoires du Nouveau-Brunswick

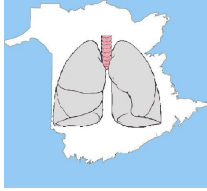
500 St. George Street
Moncton, NB, E1C 1Y3

Annual General Meeting Minutes

Date: October 21, 2014

Location: Ramada Plaza Crystal Palace Hotel and Dieppe Convention Center Republic Ballroom, Dieppe, New Brunswick

1. **Call to order** – Seana Martin, President of the NBART, called the meeting to order at 1110.
2. **Quorum report** – The quorum report was given by Troy Denton. Quorum requirements were met.
 - Eligible Members = 337
 - Quorum Requirement = 10% = 34
 - Members Present = 91
 - Members Present by Proxy = 0
 - Total Members Present = 91
3. **Approval of the Agenda – Motion** to approve the agenda made by Kirby Papic and seconded by Krista Harris Audet. Motion carried.
4. **Acceptance of minutes from May 14, 2013 Annual General Meeting - Motion** made by Patrick Hogan and seconded by Kirby Papic to accept the minutes of the May 14, 2013 NBART Annual General Meeting. No discussion on the motion. Motion carried.
5. **Business arising from minutes of May 14, 2013** – No business arising was identified.
6. **New Business:**
 - **By-law Revisions** – The proposed by-law changes received from legal counsel were displayed and discussed. The proposed changes extend the president's term in office from one to two years. The rationale is to create a more consistent presence for the president as one year terms prevent involvement in most national and provincial activities. **Motion** to approve the revised by-laws as presented made by Krista Harris Audet and seconded by John Annear. No discussion on the motion. Motion carried unanimously.
 - **Strategic Plan Overview** – Seana Martin presented the final strategic plan developed by the Board of Directors in conjunction with the membership survey feedback. Surveys suggested that there were several areas that the NBART could improve upon including public awareness, education and advocacy. All identified



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initiatives have times lines established. Details of the strategic plan and initiatives can be found on the NBART website.

- **Financial Statement/Treasurer's report** – Troy Denton, NBART Registrar / Executive Director gave an overview of the summary review for the 2013 fiscal year. The summary report will be posted to the NBART websites with the minutes of this meeting. **Motion** to accept the summary review as presented made by Carole Lamothe and seconded by Kirby Papic. No discussion on the motion. Motion carried.
- **Executive Report** – Seana Martin, President of the NBART gave the Executive report.

“It is a privilege and a pleasure to give the presidential address at the Association’s Annual General meeting. This is an opportunity to review the work that has been done over the past year as well as to mention some of the Association’s plans for the future. It is good to see so many of you here today. This is a record year for the NBART conference with over 160 members attending. To me, this is a reflection of our profession’s commitment to continuing education and of our dedication to providing the highest quality of care to our patients.

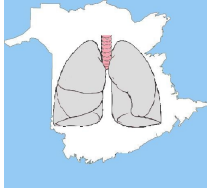
Since our last AGM in May 2013, we have worked on a number of developments both at the provincial and national levels. In addition to our new strategic plan initiative, the Association also released position statements regarding medication reconciliation as well as pronouncement of death.

A change was also made to our restricted license policy to reflect the consensus of the Board of director that monitoring and supervision of students should not be performed by members holding restricted licenses. This has been added to the list of restrictions within that policy.

The NBART created a Specialist Roster after having received a request from a group of Respiratory Therapists practicing as Anesthesia Assistants in NB. The Roster now has 8 members.

The Association’s website is undergoing a re---design to allow for a more interactive experience for our members and the public. The website will include links to our Facebook and Twitter pages.

At the national level, the NBART is involved in various projects. Our registrar/executive director, Mr. Troy Denton, has been elected Secretary of the Alliance and is also co--- Chair of the Registrar’s committee of the Alliance. The main project for this group is the development of the new National Competency Framework. Troy’s involvement in this



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project has been instrumental and the project is moving forward with some great progress made at our last Alliance meetings in Banff, AB two weeks ago.

During the last Alliance meetings, the Presidents from each jurisdiction had a brainstorming workshop to plan for a proposal to move towards a Degree as entry to practice for Respiratory Therapy. This is a Saskatchewan initiative but will be a collaborative effort with support from other jurisdictions.

This past year has also seen new developments with regards to the assessment of internationally trained health care professionals seeking to practice respiratory therapy in Canada. The CRTO (College of Respiratory Therapists of Ontario) have developed an assessment tool that includes a skills assessment component. The NBART, along with the other jurisdictions, created working groups comprised of subject matter experts.

These groups were tasked with building 2 simulation scenarios (1 low and 1 high fidelity) to be added to a national bank of scenarios that will be used in the assessment of internationally trained professionals. The tool should be available in the coming months and is unique in that it contains a hands---on skills component. The NBART is proud to collaborate on such an important initiative.

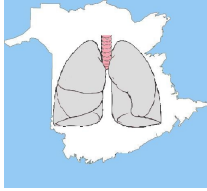
In closing this address, I would like to take this opportunity to thank the Board and our Registrar for their commitment and contribution over the past year. I believe some important work is underway and the future is very bright for our profession both nationally and here in New Brunswick. I would also like to once again thank you all for your ongoing commitment to the profession and your devotion in providing safe and ethical care to patients across the province. We are a small Association and a small province but as the proverb goes: From a small seed a mighty trunk may grow."

- **Registrar Report**

- Active Members = 313
- Active with Restrictions = 3
- Inactive = 20
- Associate = 1
- Students = 59
- Total Membership = 396

Other Registrar activities reported on included:

- Member of the NARTRB
- Member of the NARTRB Executive Committee as Secretary
- Co-Chair of the NARTRB Registrar's Committee



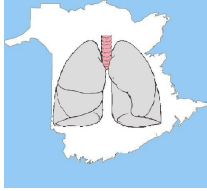
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- Co-Chair of the NARTRB National Competency Framework Development Workgroup
- NARTRB/Stakeholder /CBRC/CSRT meetings in Niagara and Montreal
- Member of NBNHR
- Registration Management
- Registration Verifications (AIT)
- Labour Mobility Coordination
- Development of IEHP and Return to Work Assessment Processes
- Continuing Competency Program Audits
- Database Design Modification
- Position Statement Development
- Horizon Health Network Strategic Plan Stakeholder (2014)
- NBART Strategic Plan Coordination (2014)
- Member Surveys (2014)
- Website Re-Design (2014)
- Implementation of Facebook and Twitter as means of communication (2014 ongoing)
- NARTRB meetings Montreal / Toronto / Banff (2014)

Motion to accept the registrar's report made by John Annear and seconded by Carole Lamothe. No discussion on the motion. Motion carried.

- **Committee Reports**
 - i. **Complaints** – nothing to report
 - ii. **Discipline / Fitness to Practice** – nothing to report
- **Respiratory Therapy program reports:**
 - i. NBCC Saint John – John Annear gave the NBCC Saint John report.
 - ii. NBCC Dieppe – Francois Maltais gave the NBCC Dieppe report.
- **Election of officers** – The nomination report was delivered by Troy Denton.
 - Past President – Shelley Wisener (resigned) – not an elected position
 - President – Seana Martin – no election required
 - President Elect – Robert Leathley – no election required



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- Secretary / Treasurer – Pamela Trueman (2 years of 2-year term completed) – election required. Nomination received for Chantal Tremblay. No other nominations received from the floor. Chantal Tremblay elected to a 2-year term by acclamation.
- Director - Mary Williams (2 years of 3-year term completed) – no election required
- Director – Struan Smith (public assignment; 3 years of 3-year term completed). Request sent to Minister for replacement.
- Director –Chantal Tremblay (3 years of 3-year term completed). Nomination received for Pamela Trueman. No nominations received from the floor. Pam Trueman elected to a 3- year term by acclamation.
- Director –Katherine Kowalski (2 years of 3- year term completed)

7. **Adjournment** – Motion to adjourn made by Patrick Hogan. Meeting adjourned at 1145.