

New Brunswick Association of Respiratory Therapists
L'Association des thérapeutes respiratoires du Nouveau-Brunswick

500 St. George Street
Moncton, NB, E1C 1Y3

New Brunswick Association of Respiratory Therapists Annual General Meeting Minutes

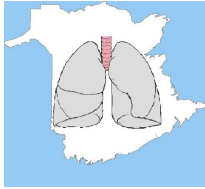
Date: October 25, 2017

Location: Four Points by Sheraton, Moncton, NB

1. **Call to order** – Pam Taylor, President of the NBART, called the meeting to order at 1122.
2. **Quorum report** – The quorum report was given by Troy Denton. Quorum requirements were met.
 - Eligible Members = 382
 - Quorum Requirement = 10% = 38
 - Members Present = 81
 - Members Present by Proxy = 0
 - Total Members Present = 81
3. **Approval of the Agenda – Motion** to approve the agenda made by Kirby Papic and seconded by Carol Lamothe. Motion carried.
4. **Acceptance of minutes from October 13, 2016 Annual General Meeting – Motion** to approve the minutes of the October 13, 2016 Annual General Meeting made by Stephanie Crouch and seconded by Ray Hubble. Motion carried.
5. **Business arising from minutes of October 13, 2016** – nothing identified.
6. **New Business**
 - a. **Executive Report** – The Executive report was given by Pam Taylor.

It is wonderful to see so many attend the conference this year, once again demonstrating the compassion and commitment that we as a Respiratory Therapists have to our profession. The NBART recognizes the importance of continuing education and we are fortunate to be able to have this day.

- National Competency Framework (NCF) - Work with this has been completed and can be found on the NARTR website. It is currently being implemented by the accredited respiratory therapy programs.
- National Occupational Classification (NOC) - The National Alliance is actively working to have classification of Respiratory Therapist updated



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to provide a more accurate description of the profession. There is also ongoing work surrounding suggested changes for the revision that is scheduled for 2021.

- Degree entry to practice - Discussion is ongoing at a national level while being further explored at several provincial levels including New Brunswick.
- GNB and Medavie integrated health services delivery model - We were invited to meetings where the model to bring EMP and 811 telehealth under Medavie to combine into a health services coordination center was proposed and discussed.

b. **Registrar' Report** – The registrar's report was given by Troy Denton.

Membership Report

Active Members = 382

Inactive = 13

Associate = 3

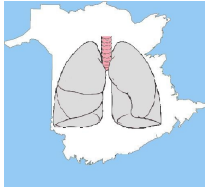
Graduate = 2

Students = 42

Total Membership = 442

Registrar activities throughout 2016-2017

- President of the NARTRB
- Co-Chair of the NARTRB Registrar's Committee
- Co-Chair of the NARTRB National Competency Framework Development Workgroup
- NARTRB/Stakeholder /CoARTE/CBRC/CSRT meetings in Toronto, Montreal, Ottawa, Quebec City, Halifax
- Member of NBNHR
- Registration Management
- Registration Verifications (AIT)
- Labour Mobility Coordination
- Administration of IEHP and Return to Work Assessment Processes
- Continuing Competency Program Audits
- Position Statement Development
- Complaints Intake and Investigation
- Database Management
- Website Management
- GNB Labour Mobility Consultations
- GNB / Medavie Blue Cross Consultation
- GNB Official Languages Act Consultations




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- c. **Financial Report / Treasurer's Report** – The financial report was delivered by Troy Denton.

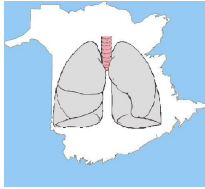


New Brunswick Association of Respiratory Therapists
Summary Review / Balance Sheet
Period January 1, 2016 - December 31, 2016

Opening Balance January 1, 2016		34,975.07			
(Business Account)					
Revenue					
Membership Fees		201,374.86			
Conference Income		24,800.00			
Refunds - Allowances		-11,720.50			
Total Revenue		214,454.36			
Expenses					
Bank charges		3,707.60			
Conference Costs		31,226.85			
Database Management		14,093.59			
Dues and Subscriptions		6,349.00			
Insurance		1,731.00			
Legal and professional fees		14,496.52			
Office expenses		10,967.20			
Payroll Expenses		33,375.08			
Rent or lease payments		13,971.17			
Shipping and delivery expense		976.35			
Software		6,354.83			
Translation		13,232.99			
Travel		23,355.87			
Utilities		9,893.38			
Web Conferencing		1,227.50			
Website Design and Maintenance		569.10			
Total Expenses		185,528.03			
Closing Balance December 31, 2016		63,901.40			
<p>Reviewed by: Riverview Tax & Accounting Ltd. 720 Coverdale Rd. Riverview, NB E1B 3L8 (506) 387-3333</p> 					

d. **Committee Reports**

- i. Complaints – 3 investigations (one dismissed); 1 pending;
- ii. Discipline – one decision rendered
- iii. Fitness to Practice – one hearing pending



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- e. **Election of Officers** – Elections were held for the following positions: President-Elect, Treasurer (two-year term) and one Director (three-year term).

Board of Directors for 2017-2018

President – Pam Taylor
President-Elect – Mary Williams
Treasurer – Tony Robichaud
Director – Mike Wills
Director – Michelle Morrison
Director – Seana Martin
Director – Heather Kamerman (Public Member)

7. **Adjournment – Motion** to adjourn made by Bill Koval. Meeting adjourned at 1158.