

New Brunswick Association of Respiratory Therapist  
L'Association des thérapeutes respiratoires du Nouveau-Brunswick

500 St. George Street  
Moncton, NB, E1C 1Y3

## Meetings of the New Brunswick Association of Respiratory Therapists Annual General Meeting

**Date:** Thursday, October 25, 2018 at 1200

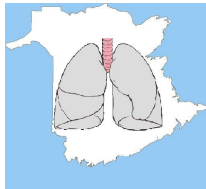
**Location:** Four Points by Sheraton, Moncton, NB

1. **Call to order** - Annual General Meeting (AGM) called to order by Pam Taylor, President of the NBART, at 1204.
2. **Quorum report** - The quorum report was given by Troy Denton. Quorum requirements were met.
  - Eligible Members = 391
  - Quorum Requirement = 10% = 39
  - Members Present = 83
  - Members Present by Proxy = 0
  - Total Members Present = 83
3. **Approval of the Agenda – Motion** to approve the agenda made by Denise Raiche and seconded by Kim Babineau. Motion carried.
4. **Acceptance of minutes from October 25, 2017 AGM** – Motion to approve the minutes from the October 25, 2017 AGM made by Carole Lamothe and seconded by Tammy Fournier. Motion carried.
5. **Business arising from minutes of October 25, 2017** – nothing identified
6. **New Business**
  - a. Executive Report – The Executive report was given by Pam Taylor, President of the NBART.

Welcome. On behalf of the Board of Directors, I would like to welcome you all to the 2018 Annual General meeting of the NBART. It is both my pleasure and an honour to share with you the 2018 Executive report, to review the accomplishments and the challenges that we have faced over the past year.

It is wonderful to see you all here again this year. The marked attendance that we have each and every year is a reflection of the commitment that our members have to their profession and to patient care through continuing education.

Projects/Initiatives – Accreditation, assessment project with CCNB, collaborative meetings with Medavie and CCNB and complaints.



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Challenges - There have been questions and concerns from various members over the past year with regards to the role of the Association and the definition of an association versus a college. These concerns have been brought to the Board with the plan to have some town hall type meetings in the upcoming year to address these issues and further explore our strategic direction.

NARTRB - I have had the opportunity to collaborate with this group again this past year. Although a great deal of the time has been spent strategizing over our accreditation challenges, it is always beneficial to have ongoing discussions with other regulated provinces in the country.

I would like to thank you all for allowing me the opportunity to serve as president for the past 2 years. It has been a humbling experience during which I have gained an abundance of knowledge surrounding professional regulation. Being invited to be a part of various forums with other regulatory bodies throughout the province has been insightful to say the least. To see that we all face similar concerns and challenges and to be able to have discussion enables us to learn from one another.

I would also like to thank the Board and our Registrar for their commitment to the NBART as well as all of their hard work over the past year. My term as President ends today and it is with mixed emotions that I pass the torch to Mary Williams. A dedicated and experienced professional, Mary will be a wonderful fit as President of the NBART.

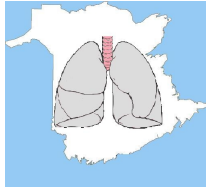
- b. Registrar Report – Troy Denton gave the Registrar's report.

Membership Report

Active Members = 391  
Inactive = 22  
Associate = 3  
Graduate = 0  
Students = 39  
Total Membership = 455

Registrar Activities Throughout 2017-2018

- President of the NARTRB – term ended May 2018
- Co-Chair of the NARTRB Registrar's Committee
- Co-Chair of the NARTRB Accreditation Selection Committee
- Member of NBNHR
- NARTRB/Stakeholder /CoARTE/CBRC/CSRT/ meetings in Montreal and Vancouver
- Accreditation Meetings in Montreal, Toronto and Ottawa
- CNAR Conference Halifax
- Complaints Investigations Certification Halifax



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- Registration Management
- Registration Verifications (AIT)
- Labour Mobility Coordination
- Administration of IEHP and Return to Work Assessment Processes
- Continuing Competency Program Audits
- Position Statement Development
- Complaints Intake and Investigation
- Database Management
- Website Management
- GNB Labour Mobility Consultations
- Medavie Blue Cross Consultations – President and CEO
- CCNB Consultation – De-articulation of Program

c. Financial Report – The financial report was delivered by Troy Denton.

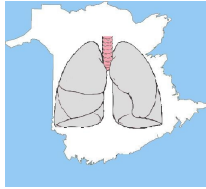


New Brunswick Association of Respiratory Therapists  
Summary Review / Balance Sheet  
Period January 1, 2017 - December 31, 2017

<b>Opening Balance January 1, 2017</b>	<b>63,901.40</b>			
(Business Account)				
<b>Revenue</b>				
Membership Fees	140,594.90			
Conference Income	23,950.00			
Refunds - Allowances	-1,565.00			
<b>Total Revenue</b>	<b>162,979.90</b>			
<b>Expenses</b>				
Bank charges	4,593.86			
Conference Costs	19,768.88			
Database Management	22,785.89			
Dues and Subscriptions	9,733.00			
Insurance	7,713.38			
Legal and professional fees	11,756.00			
Office expenses	16,050.24			
Payroll Expenses	35,005.60			
Rent or lease payments	14,555.87			
Shipping and delivery expense	1,431.71			
Software	4,982.06			
Translation	8,271.92			
Travel	15,292.24			
Utilities	7,670.65			
Web Conferencing	1,388.22			
Website Design and Maintenance	2,235.75			
<b>Total Expenses</b>	<b>183,235.27</b>			
<b>Closing Balance December 31, 2017</b>	<b>43,646.03</b>			
Reviewed by: Riverview Tax & Accounting Ltd. 720 Coverdale Rd. Riverview, NB E1B 3L8 (506) 387-3333				

d. Committee Reports – The committee reports were delivered by Troy Denton Registrar/Executive Director of the NBART.

Complaints – 2 investigations – one dismissed



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Committee Members

John Doucet – Chair  
Dawn Haddad – Public Member  
William Koval  
Jessica Belanger Kennedy  
Patrick Dugas  
Keri Clark

*Discipline* – no decisions

Committee Members

Pam Trueman– Chair  
Nadine Daigle– Member  
Chantal Spence – Member  
Carole Lamothe - Member  
Dr. Michael Hayden – Public Member

*Fitness to Practice* – one consent decision

Committee Members

Pam Trueman– Chair  
Nadine Daigle– Member  
Chantal Spence – Member  
Carole Lamothe - Member  
Dr. Michael Hayden – Public Member

- e. **Election of Officers** – Elections were held for the following positions: Treasurer (two-year term) and three Directors (three-year term).

*Board of Directors for 2018-2019*

President – Mary Williams  
Past President – Pam Taylor  
Treasurer – Seana Martin  
Director – Pam Trueman  
Director – Justin Morris  
Director – Patrick Dugas  
Director – Glenn Miller (Public Member)

7. **Adjournment** – **Motion** to destroy the ballots made by Carolyn McCoy and seconded by Pam Trueman. Motion carried. **Motion** to adjourn made by Tammie Fournier. Meeting adjourned at 1250.