

New Brunswick Association of Respiratory Therapist  
L'Association des thérapeutes respiratoires du Nouveau-Brunswick

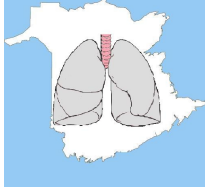
500 St. George Street  
Moncton, NB, E1C 1Y3

## The New Brunswick Association of Respiratory Therapists Annual General Meeting Minutes

**Date:** Wednesday, December 7, 2022, at 1930

**Location:** Microsoft Teams

1. **Call to order** - Annual General Meeting (AGM) called to order by Francois Maltais, President of the NBART at 1947.
2. **Quorum report** - The quorum report was given by Troy Denton. Quorum requirements were met.
  - Eligible Members = 420
  - Quorum Requirement = 10% = 42
  - Members Present = 43
  - Members Present by Proxy = 0
  - Total Members Present = 43
3. **Approval of the Agenda – Motion** to approve the agenda made by Mike Campbell and seconded by Carolyn McCoy. Motion carried.
4. **Acceptance of minutes from November 3, 2021 AGM – Motion** to approve the minutes from the November 3, 2021, AGM made by Kathy Kowalski and seconded by Mary Williams. Motion carried.
5. **Business arising from minutes of November 3, 2021** – nothing identified
6. **New Business**
  - a) Executive Report – The Executive report was given by Francois Maltais, President of the NBART.
    - On behalf of the Board, I want to say thank you for your outstanding contribution to the care of New Brunswickers. Once again, this year has been a challenging time for respiratory therapists and our colleagues in New Brunswick. You have stepped up and proven that RTs are essential members of the healthcare team
    - Work on the strategic plan will resume with the new Board.
    - NARTRB, the revision of the National Competencies Framework will be done by September 2023.
    - EQUAL™ Canada accreditation visits for NBCC Saint-John in November and CCNB Dieppe in December



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b) Registrar Report – Troy Denton gave the Registrar's report.

Membership Report

- Active Members = 420
- Inactive = 38
- Associate = 1
- Graduate = 1
- Students = 60
- Total Membership = 520

Registrar Activities Throughout 2021-2022

- Co-Chair of the NARTRB Registrar's Committee
- President of the NARTRB
- Member of NBNHR
- EQual Canada Program Council
- EQual Canada Program Council meetings – June, August and October 2021
- CLEAR Conference 2021
- CNAR 2021 Virtual Conference
- Registration Management
- Registration Verifications (AIT)
- Labour Mobility Coordination
- Administration of IEHP and Return to Work Assessment Processes
- Continuing Competency Program
- Position Statement, Policy and Rule Development
- Worked at length with GNB to ensure COVID 19 vaccinations were available to all Respiratory Therapists
- Complaints Intake and Investigation
- Database Management
- Website Management
- New strategic plan

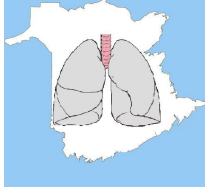
c) Financial Report – The financial report was delivered by Troy Denton.

d) Committee Reports – The committee reports were delivered by Troy Denton Registrar/Executive Director of the NBART.

Complaints – 2 active investigation

Discipline – no decisions

Fitness to Practice – one settlement agreement reached



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e) Election of Officers

- Jennie Ingalls, Director at Large, nominated and elected as President-Elect
- Mike Campbell, Director at Large, nominated and elected as Treasurer (two (2) year term)
- Two (2) director positions are now vacant on the Board of Directors. Nomination were received from the floor for each position. Positions were awarded by acclamation: Janice Collins, Director (three (3) year term) and Kevin Shaun McCarville, Director (Three (3) year term).

*Board of Directors for 2022-2023*

President – Francois Maltais  
President-Elect – Jennie Ingalls  
Treasurer – Michael Campbell  
Director – Pam Trueman  
Director – Tony Robichaud  
Director – Janice Collins  
Director – Kevin Shaun McCarville  
Director – Glenn Miller (Public Member)

7. Adjournment – **Motion** to adjourn made by Kyle Gervais. Meeting adjourned at 2030.