

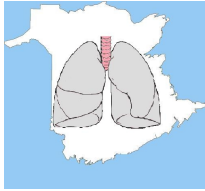
## Annual General Meeting Minutes

**Date:** Tuesday, May 14, 2013

**Location:** Ramada Plaza Crystal Palace Hotel and Dieppe Convention Center Republic Ballroom  
Dieppe, New Brunswick

1. **Call to order** – Shelley Wisener, President of the NBART, called the meeting to order at 1535.
2. **Quorum report** – The quorum report was given by Troy Denton. Quorum requirements were met.
  - Eligible Members = 316
  - Quorum Requirement = 10% = 32
  - Members Present = 59
  - Members Present by Proxy = 5
  - Total Members Present = 64
3. **Acceptance of minutes from May 8, 2012 Annual General Meeting - Motion** made by Kirby Paptic and seconded by Rob Leathley to accept the minutes of the May 8, 2012 NBART Annual General Meeting. No discussion on the motion. Motion carried.

Votes for the motion= 59  
Proxies for the motion = 5  
Votes against the motion = 0
4. **Business arising from minutes of May 8, 2012** – No business arising was identified.
5. **New Business:**
  - a. **Financial Statement/Treasurer's report** – Troy Denton, NBART Registrar / Executive Director gave an overview of the summary review for the 2012 fiscal year. The summary report will be posted to the NBART websites with the minutes of this meeting.
  - b. **Executive Report** – Shelley Wisener, President of the NBART gave the Executive report.



New Brunswick Association of Respiratory Therapists  
L'Association des thérapeutes respiratoires du Nouveau-Brunswick

500 St. George Street  
Moncton, NB, E1C 1Y3

“I would like to thank the members of the NBART for the opportunity to serve as president for 2012-13. Since becoming president I have become familiar with the functioning of the Board of our Association and enjoyed the experience, although it did present challenges. Being president from the northern part of the province and having a registrar in Moncton, keeping abreast of my responsibilities was more than I initially anticipated.

Throughout my term as president we received our first complaint since we became licensed and our committee members worked with legal council for the NBART to resolve the problem. The knowledge the committee members acquired during this process will help with future complaints.

As we all are aware the NBART's main focus is protection of the public, and to do this, we are to manage the RT's in the province to ensure they are qualified and follow standards. There was a concern from the members that the Continuing Competency Requirements, when first implemented, would be difficult to achieve. The Board listened to your concerns and slightly revised the program so that the objective of the Board could be met while still being attainable and beneficial to the members. This has resulted in the success of the first audit performed. Even in areas where RT's work in rural facilities I have heard that it wasn't as difficult as first imagined acquiring the necessary credits.

Troy has done a great job as registrar for the NBART. His technical skills are proving to be exceptional. He is also involved in the National Alliance (keeping us abreast of the other provinces) and organizes our annual education conference. I wish to thank him for his dedication to the NBART.

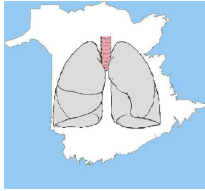
I offer my full support to our new president Seana, but I also ask you, the members, to become involved as the future of our Association should include your input and support.”

**c. Registrar Report**

- Active Members = 313
- Active with Restrictions = 3
- Inactive = 20
- Associate = 1
- Students = 59
- Total Membership = 396

Other Registrar activities reported on included:

- Member of the NARTRB
- Member NARTRB C2 Workgroup



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- Member NARTRB C3 Workgroup
- Member NARTRB AA Workgroup
- Member NARTRB Strategic Planning Committee
- NARTRB/Stakeholder /CBRC/CSRT meetings in Quebec, Toronto, Calgary, Vancouver
- Database Design Modification
- Website updates
- Policy and Rule Development to reflect Act
- Continuing Competency Program
- Position Statements
- Standards of Care (18 published)

d. **Committee Reports**

- Complaints** – One complaint investigation against a member was completed. The complaint was referred to the Discipline / Fitness to Practice.
- Discipline / Fitness to Practice** – One member was placed on a restricted license to practice as a result of the above mentioned complaint investigation.

e. **Respiratory Therapy program reports:**

- NBCC Saint John – Ray Hubble gave the [NBCC Saint John report](#).
- NBCC Dieppe – Francois Maltais gave the [NBCC Dieppe report](#).

f. **Election of officers** – The nomination report was delivered by Troy Denton.

Past President – Shelley Wisener

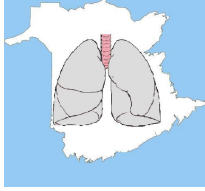
President – Seana Martin

President Elect – two nominations received: Patrick Hogan and Robert Leathley. Election performed as per the by-laws of the NBART. Robert Leathley awarded position by majority vote.

Secretary / Treasurer – Pamela Trueman (1 year of 2 year term completed)

Director - Chantal Brideau (2 years of 3 year term completed)

Director – Struan Smith (public assignment; 2 years of 3 year term completed)



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Director –Mary Williams (1 year of 3 year term completed)

Director –Katherine Kowalski (1 year of three year term completed)

6. Adjournment – Motion to adjourn made by Lynne Donnelle. Meeting adjourned at 1615.