

## NBART Annual General Meeting Minutes

**Date:** Tuesday, May 10, 2011 at 1430

**Location:** Ramada Plaza Crystal Palace Hotel and Dieppe Convention Center Republic Ballroom  
Dieppe, New Brunswick

1. Call to Order – The 2011 Annual General Meeting of the NBART was called to order at 1445 by Beth Knowles, President of the NBART.
2. Quorum Report – The quorum report was given by Troy Denton, Registrar of the NBART. Quorum requirements were met.

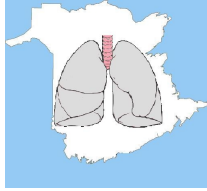
Eligible Members = 313  
Quorum Requirement = 10% = 31 members  
Members Present = 93  
Members Present by Proxy = 4  
Total Members Present = 97

3. Acceptance of minutes from May 4, 2010 Annual General Meeting - **Motion** made by Andre Morneault and seconded by Janice Langis to accept the minutes of the May 4, 2010 NBART Annual General Meeting. No discussion on the motion.

Votes for the motion= 93  
Proxies for the motion = 4  
Votes against the motion = 0

Motion carried.

4. Business arising from minutes of May 4, 2010 - No business arising was identified.
5. New Business:
  - a. Approval of Revised By-Laws – Frederick C. McElman, NBARTs' lawyer from Stewart McKelvey | Barristers, Solicitors and Trademark Agent presented the revised by-laws for the Association to the membership. Fred explained that the changes were required to ensure that the NBART was functioning within the confines and limitations of the Act Respecting Respiratory Therapists. The revised by-laws are fully compliant with the Act and will allow the Association to fully meet its regulatory mandate. **Motion** made by Pam Trueman and seconded by Katherine Kowalski to approve the revised by-laws as pre-circulated to the membership.



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L'Association des thérapeutes respiratoires du Nouveau-Brunswick

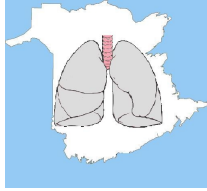
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Votes for the motion = 73  
Proxies for the motion = 4  
Votes against the motion = 0

Motion carried.

- b. Financial Statement/Treasurer's report - The cash flow summary and balance sheet for the 2010-2011 fiscal year were presented by Troy Denton. The revised by-laws require an annual summary review by an external accounting firm. Troy Denton will secure an external firm and have a summary review completed and posted to the website for the membership to view by September 2011. Further summary reviews will be completed and presented during the future AGMs. No questions were posed from the general membership.
- c. Executive Report – Beth Knowles, President of the NBART gave the Executive report. The year 2010-2011 has been a busy year for the NBART, and I would like to take this opportunity to thank the members of the Executive and the Board for their hard work and dedication. For the most part we are a volunteer organization and could not function without those who are willing to commit their personal time to the NBART. We are a fledgling association and therefore have had a lot of groundwork to do, and in the past year we have accomplished much of the foundational work including:
- Revision of bylaws
  - Development of the Continuing Competency Program for Respiratory Therapists
  - Initiated the process of policy and rule development.
  - As a member of the NARTRB we joined six of seven regulated provinces in signing the Agreement for the Registration of Respiratory Therapists from Unregulated Jurisdictions.
  - Committed to adopting minimum practice standards to be developed in collaboration with the Provincial Managers Group.
  - Committed to developing Documentation Standards.

I would also like to take this opportunity to thank Registrar Troy Denton for the terrific job that he has done as registrar and also for organizing this wonderful educational opportunity (NBART Education Forum) for the members. Thank you, Troy. I encourage members to become involved in the Association. We are lucky to have members like Kathy Kowalski, Patrick Hogan and Troy Denton who have a wealth of knowledge and experience to share. This is an exciting time of transition for the NBART and a great time to become involved.



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d. Registrar Report – Troy Denton gave the Registrar's report.

Active Members = 311  
Active with Restrictions = 2  
Inactive = 13  
Associate = 1  
Students = 60  
Total Membership = 387

Other registrar activities reported on included:

- Member of the NARTRB (National Alliance of Respiratory Therapy Regulatory Bodies)
- Member NARTRB C2 Workgroup
- Member NARTRB C3 Workgroup
- Member NARTRB Anaesthesia Assistant Workgroup
- Recently attended Respiratory Therapy Scope of Practice Summit
- Database design ongoing
- Website updates
- By-law revisions
- Policy and Rule development
- Continuing Competency Program
- Arc Mail Newsletter coming soon

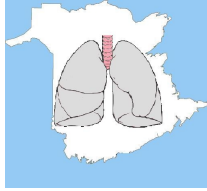
e. Committee Reports – no reports

f. Respiratory Therapy program reports:

**NBCC Saint John** – Robert Leathley delivered the NBCC Saint John program report.

**NBCC Dieppe** - Francois Maltais delivered the NBCC Dieppe program report.

- Overall, the program is going very well. All students passed the national exam last year.
- Ten students are currently enrolled in the Program (6 in their second year and 4 in their third year).
- Third-year students have the possibility of obtaining PALS, NRP and ACLS certification.
- Third-year students are getting ready to write the national exam on July 4, 2011.
- Interviews for admission to the Program will take place on May 20, 2011.



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- A new employee, Martine Thériault (full-time), is filling the position held by Annie Martel who was employed on a part-time basis (the latter resigned in January).
  - Seana Martin (full-time) has replaced Chantal Boucher who returned to her position at The Moncton Hospital.
  - Nicole Boudreau is still head of the Health Sciences Program (radiology, medical laboratory and respiratory therapy).
  - A meeting between the three Maritime programs (Dieppe, Saint John and Halifax) is scheduled for May 26, 2011 in Halifax.
- g. Election of officers – The nomination report was delivered by Beth Knowles and Troy Denton.

Past President – Beth Knowles

President – Patrick Hogan (no further nominations received so elected by acclamation to a one year term)

President Elect – 2 nominations – Robert Leathley and Shelly Wisener (election required)

Secretary/Treasurer – Katherine Kowalski (1 of a 2 year term completed. No election required)

Director – Pam Trueman (1 of a 3 year term completed. No election required)

Director - vacant

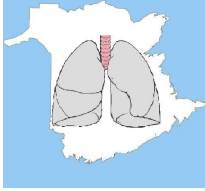
Director - vacant

Director – Minister appointed public member (no election required)

**Election 1** – President Elect – Shelley Wisener elected to one year term.

**Election 2** – Director – Nominations received:

- Shelley Hewitson
- Chantal Brideau
- Seana Martin



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- Michael Wills
- Lydia Thornton

Seana Martin elected to 3-year term.

**Election 3 - Director**

- Shelley Hewitson
- Chantal Brideau
- Michael Wills
- Lydia Thornton

Chantal Brideau elected to 3-year term.

**2011-2012 NBART Board of Directors**

President – Patrick Hogan

President Elect – Shelley Wisener

Past President – Beth Knowles

Secretary/Treasurer – Katherine Kowalski

Registrar – Troy Denton (non- voting)

Director – Pam Trueman

Director – Seana Martin

Director – Chantal Brideau

Director – public member to be appointed by the Minister

6. Adjournment – Motion to adjourn made by Chantal Boucher. Meeting adjourned at 1640.